

Presidential Order On Use of Foundation and Central Support Services




CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

Memorandum

Date: March 16, 2009

To: Cal Poly Pomona Faculty and Staff

From: 
 J. Michael Ortiz
 President

Subject: Presidential Order on Use of Foundation Services and Central Support Resources

BACKGROUND: These economic times require that we use our limited resources in the most effective and efficient ways possible. Governor Schwarzenegger has been advocating the importance of investing in California products and services, knowing that infusing money into our economy comes back in the form of better public resources. Our campus community must be of the same mindset. By investing in ourselves, we can continue to support any number of campus operations and programs. No other organization has a greater impact on the university than the Cal Poly Pomona Foundation. It is the single largest employer of our students. The Foundation perpetually invests in the areas that advance Cal Poly Pomona, including faculty housing, development, communications and infrastructure. We must ensure that these resources continue to be made available.

In addition, Cal Poly Pomona is entrusted by the taxpayers to make the best use of its funds. We must leverage the university's buying power in every way possible.

Protecting these collective interests requires that we initiate stronger controls. In a climate that has long enjoyed greater freedoms, this decision may initially seem difficult, but I am confident that it will provide superior opportunities for the entire campus community in the long term.

PRESIDENTIAL ORDER: Cal Poly Pomona faculty and staff will be required to use Foundation services (including the bookstore, food service, catering or campus lodging) for all state or foundation business. The Cal Poly Pomona Foundation will have the sole right to waive this agreement on a case-by-case basis, depending on the circumstances of the event. In addition, all Cal Poly Pomona faculty and staff will be required to use Graphic Communication Services (GCS) as an agent for all printing services and publications. GCS will be responsible for bidding out all projects so the university can receive the best possible quality and price point on print materials. Any deviation from these practices may result in the denial of reimbursement or funding.

Cal Poly Pomona Foundation has always exemplified its motto of "Quality Service Supporting Quality Education" through the support of many scholarships, programs and services. Due to recent economic times, this support has become more vital than ever, making investing in ourselves a priority.

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A Message From The Executive Director



Paul Storey

Cal Poly Pomona faculty and staff are now required to use Foundation services; bookstore, dining service, catering or campus lodging, for all state or foundation business. The Foundation has the sole right to waive this agreement on a case-by-case basis, depending on the circumstances.

If the Foundation is not able to provide the product/service in question, a waiver may be obtained from the Director of the individual Foundation unit involved; Bookstore, Dining Services, Kellogg West Catering, Conference and Hotel Services.

For information on the Presidential Order please click on:

http://www.csupomona.edu/~policies/presidential_orders/presidential_order_Foundation_Services.html

Bi-tech 7i Implementation Update April 2009

The Foundation Core Team attended the Accounts Receivable, Budgets, Documents Online (Archival) and Security training. Application testing is ongoing for all the above modules by the Core Team and the Accounting Staff. 85% of the CDD reports that will be used in production have been created and populated into the test dashboard.

To make accessing routine reports as easy as possible, new departmentalized IDs will be created for the various Colleges/Divisions. In addition, a universal login process was tested successfully using the current Foundation IDs. This means most users will not have to learn a new ID or password. These improvements have added development time to the project which may extend the go-live date. However the user experience will be much easier in the end.

Testing and solicitation of feedback will be opened to the Enterprise and University Design Steering Committee once the security architecture improvements for Bi-tech are in place. To streamline testing workflow, development has been deferred until after all the basic financial modules are working seamlessly. Web forms and workflow will be picked up during the second phase of the project.

More updates will follow in the future issues of Financial Facts Newsletter.